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| **OFFICIAL USE ONLY** REFNO.  DATE RECEIVED  |

# Application for street name and/or postal number for new property/new house name

|  |  |  |
| --- | --- | --- |
| Applicant Name |  |  |
|  |  |  |
| Company Name |  |  |
|  |  |  |
| Address  |  |  |
|  |  |
|  |  |
|  |  |
|  |  |  |
| Email address |  |  |
|  |  |  |
| Phone number |  |  |

***1) Type of Application***

|  |  |  |
| --- | --- | --- |
| New property name *(Complete sections 3 and 6)* |  |  |
|  |  |  |
| New street names and postal numbers *(Complete sections 2, 3, 4 and 6)* |  |  |
|  |  |  |
| Postal numbers only *(Complete sections 3, 4 and 6)* |  |  |
|  |  |  |
| Change of street name/property number *(Complete section 5)* |  |  |

***2) Suggested Street Names***

|  |  |  |
| --- | --- | --- |
| 1 |  |  |
|  |  |  |
| 2 |  |  |
|  |  |  |
| 3 |  |  |

**Reasons for suggested names**

|  |
| --- |
|   |

***3) Development***

|  |  |  |
| --- | --- | --- |
| Location of development |  |  |
|  |  |  |
| Suggested property name *(subject to approval)*  |
|  |

**4) Type of development**

|  |  |  |
| --- | --- | --- |
| New Build |  |  |
| Conversion  |  |  |

|  |  |  |
| --- | --- | --- |
| Planning permission reference |  |  |

***5) Change of street name***

|  |  |  |
| --- | --- | --- |
| Current street name |  |  |
|  |  |  |
| Proposed street name |  |  |
|  |  |  |
| Reason for request |  |  |

***6) Please enclose the following***

|  |  |  |
| --- | --- | --- |
| Location plan (1:1250) *Showing the application area edged in red* |  |  |
|  |  |
| Site layout plan (1:500) *To show plot layout, plot numbers and access points into individual properties (for new developments only)* |  |  |
|  |  |

*Please return the form by post to: Building Control, South Ribble Borough Council,
Civic Centre, West Paddock, Leyland, PR25 1DH*

*Alternatively, you can return the form via email to* *snan@southribble.gov.uk* *in either case please ensure that the appropriate plans are attached. Please read the guidance notes in conjunction with completing the form.*

***All postal addresses are allocated in accordance with BS7666 (2006)***