

Claim Reference:

Name:

Address:

Request for Financial Information

Please complete with as much detail as possible in order for us to consider reducing the current rate of recovery from your weekly benefit entitlement. Please return within 7 days.

Employment Details

1. Are you employed at the moment? YES NO (if no go to question 9)

2. What is the full name and address of your employer?

3. What is your Job Title and Payroll Number?

4. What are your Average net earnings? (i.e. after Tax and National Insurance has been deducted)

£ _____ is this Weekly?
Fortnightly?
4 Weekly?
Monthly?
Annually?

5. Do you have a partner? YES NO (if no go to question 9)

6. What is the full name and address of your partner's employer?

7. What is your partner's Job Title and Payroll number?

8. What is your partner's Average net income? (i.e. after Tax and National Insurance has been deducted)

£ _____ is this Weekly?
Fortnightly?
4 Weekly?
Monthly?
Annually?

Other Income Details

9. Please complete this table giving details of any other income that you or your partner receive on a **weekly basis**.

TYPE OF INCOME	YOU	YOUR PARTNER
Income Support / Jobseekers Allowance		
State Retirement Pension		
War Disablement Benefit, War Pension or War Widows Pension		
Other Pension		
Incapacity Benefit		
Statutory Sick Pay, Statutory Maternity/Paternity pay or Maternity Allowance.		
Any kind of Tax Credits		
Child Benefit		
Fostering Allowance / Guardians Allowance		
Industrial Injuries Disablement Benefit		
Industrial Death Benefit		
Carers Allowance		
Widows/ Widowers Benefit		
Any other Income PLEASE STATE		

Expenditure

10. Please complete this table with details of your household expenditure.

EXPENDITURE	WEEKLY	MONTHLY
Mortgage / Rent		
Mortgage / Rent arrears		
Council Tax		
Gas		
Electricity		
Water rates		
Telephone		
Television Licence / subscriptions		
Insurance Premiums		
Loans / Hire Purchases		
Catalogues / Store Cards		
Child Maintenance Payments		
Childcare Costs		
Travel Costs		
Any Other Expenditure PLEASE STATE		

Payment Offer

11. Do you wish to make an arrangement to repay this debt in order to avoid further enforcement action being taken against you? YES NO

12. How much do you propose to pay? £_____ Weekly Monthly

You will be contacted separately regarding this offer.