

# REQUEST FOR LOCAL HOUSING ALLOWANCE TO BE PAID DIRECT TO LANDLORD

## Reason For Request

- The tenant is unlikely to pay the rent
- The tenant is likely to have difficulty paying the rent

## Tenants details

Name	
Address	
Telephone Number	
Housing Benefit claim number (if known)	

## Landlords details

Name	
Address	
Telephone Number	
<p><u>We will need evidence that the tenant is in rent arrears.</u> This could be a statement that shows the rent that is due and the rent that has been paid during the last 12 months or since the tenancy started:</p> <p>The statement must include:</p> <ul style="list-style-type: none"> <li>• Tenancy start date</li> <li>• Rent charged</li> <li>• Frequency that payments are due</li> <li>• Current rent arrears outstanding</li> <li>• Dates and amounts of all payments received in the last 12 months</li> <li>• The statement must be signed and dated</li> </ul>	

Please explain below (or on a separate sheet) why you consider that Local Housing Allowance payments should be made to the landlord.

Signed

Dated

Are you a tenant or landlord?  
(please specify)

Please provide any evidence that supports your request, If you cannot provide evidence there may be a delay before a decision is made.

(tick all evidence supplied)

- Rent statement
- Tenants statement
- Letter from support worker
- Letter from GP / Hospital
- Letter from solicitor / CAB
- Other .....(please specify)
- Other .....(please specify)
- Other .....(please specify)