

<b>Council Service:</b>	<b>Neighbourhood Services</b>
<b>Why we use personal information about you</b>	<ul style="list-style-type: none"> <li>• Statutory requirements e.g. reporting to Government.</li> <li>• Service delivery</li> <li>• Service improvement and planning</li> <li>• Regulatory and enforcement functions</li> <li>• Prevention and detection of crime</li> <li>• Financial transactions</li> <li>• Consultations</li> <li>• Equality monitoring</li> </ul>
<b>Why we are allowed to use your personal information</b>	<p>Legal obligation or public task under various UK laws including but not limited to:</p> <ul style="list-style-type: none"> <li>• The Environmental Protection Act 1990</li> <li>• The Anti-Social Behaviour Act 2003</li> <li>• The Crime &amp; Anti-social Behaviour Act</li> <li>• Consumer Contracts Regulations</li> <li>• The Supply of Goods and Services Act 1982</li> <li>• The Highways Act 1980</li> <li>• The Refuse Disposal (Amenity) Act 1978</li> <li>• The Removal and Disposal of Vehicles Regulations 1986</li> <li>• Regulation of Investigatory Powers Act 2000</li> <li>• The Town and Country Planning Act 2000</li> <li>• Health &amp; Safety at Work Act 1974</li> </ul> <p>Consent – consultation  Contract – bulky waste collections, trade waste services, medical waste and refuse collections.</p>
<b>What sort of information we may hold about you</b>	<p>The personal Data that we hold includes information such as;</p> <ul style="list-style-type: none"> <li>• your households names,</li> <li>• date of birth,</li> <li>• contact details,</li> <li>• relevant neighbourhoods related history</li> <li>• relevant account history</li> <li>• special category personal data such as gender, ethnicity, religion or other beliefs, sexual orientation and medical history.</li> </ul>

<p><b>How long we may keep your personal information</b></p>	<p>Your information will be held electronically or on paper and retained for a period of 6 years. Your information will be held securely and treated confidentially.</p>
<p><b>Who we share your personal data with</b></p>	<ul style="list-style-type: none"> <li>• Judicial Agencies e.g. Courts</li> <li>• Police</li> <li>• Government Departments</li> <li>• Voluntary Agency Partners</li> <li>• National Regulators and Agencies</li> <li>• Other Local Authorities</li> <li>• Fire &amp; Rescue Services</li> <li>• Third Party Contractors &amp; Partners e.g. FCC</li> <li>• Elected members &amp; MPS (as your representative)</li> <li>• Funding bodies</li> <li>• We may share your information with other Council services to ensure our records are accurate and up to date.</li> </ul>
<p><b>When computers make any decisions about you</b></p>	<ul style="list-style-type: none"> <li>• Not applicable.</li> </ul>
<p><b>When your data gets sent to other countries</b></p>	<ul style="list-style-type: none"> <li>• Our waste management partner, FCC stores data on the Whitespace cloud server under contract.</li> </ul>
<p><b>Your Rights</b></p>	<p>You have the right to:</p> <ul style="list-style-type: none"> <li>• Request a copy of your information ( known as a subject access request)</li> <li>• Request rectification or erasure of your information</li> <li>• Request a restriction on the processing of your information, and, object to processing of your information</li> <li>• Complain to the information Commissioners office about the way the Council processes your information</li> </ul> <p>If you require further information about the use of your data or would like to exercise any of the above rights please contact: the Data protection officer at South Ribble Borough council</p>